

Roles / Responsibilities : Parents/Students

Asalaamu alaikum, may this reach you in the best of health and Imân.

At Noor ul Islam Mosque we welcome all students that wish to study and parents that wish to support them. In order for a successful outcome we like to aim for and achieve the best in your child's Education. In order for this to happen there needs to be an understanding of the roles and responsibilities of parents and students.

If the following points are taken on board and followed, then your child will get the best out of his/her stay (at Mosque).

The main aim of making you aware of these is so that you can help us in developing your child to become a person of Adabs (etiquettes) and good Ikhlaq (character).

Attendance

- All children are expected to have a **minimum** attendance of **75%**.
- Any absences must only be for **genuine reasons** (e.g. medical reasons)
- **Any absences** must be followed by an explanatory **note upon return**;
- Dated, signed (by parent/guardian) and giving an acceptable reason for the absence.
- Any absences taken without prior notification in writing or an explanatory note upon return will be seen as an **unauthorised absence** and this will be highlighted.
- For long absences your child's teacher must be informed **in writing** (*i.e. holidays*).
More than **two weeks absence** without notification will mean they will be struck off the register.
A re-registration fee of £10 will have to be paid.
- The **maximum** time given for absences for school activities (e.g. homework clubs, football, etc) is **one** day a week.
- **Punctuality** is expected and consistent lateness will be noted and appropriate action taken.

Behaviour

In the Mosque we aim to encourage an atmosphere of **Adab** and **Ikhlaq**:-

- **Teachers** are to be respected and should **never** be shown **bad manners**.
- **Abusive** or **aggressive** behaviour **including bad language** will not to be tolerated at any time
- All reading material (Holy Quran, Islamic Studies book, Qaida etc) is to be treated with respect and should **not be torn** or misused.
- **Respect** should be given to **all** fellow students in **words and action**.
- **Respect** is also to be shown to any other **users** of the mosque.

Parental Responsibilities

The **education** at Noor Ul Islam Mosque has **no fixed weekly fee** and is provided **free of charge**. However the **parents** of every child attending the classes **must** be **registered members** of Noor Ul Islam Mosque. **Membership** is at a small contribution of **£60** (£1.20 p/week); this is for a full year and needs to be **renewed annually**.

Whilst the education provided is free, the **girls** use the Ladies centre (**Maqam al Arbain**) for classes and therefore need to contribute **£2 per week** towards the maintenance of the centre. This weekly contribution is **per family** for any girls (one or more from same family) attending the Mosque.

- No fees for education
- Compulsory Mosque membership only £60 contribution
- Weekly family contribution for any females attending the Mosque, towards the Ladies centre (**Maqam al Arbain**)

Please discuss the above with your child and then sign and return the below confirmation slip.

Jazakhallah khair and thank you,

حافظ محمد سعيد

Hafiz Mohammad Sa'eed

(Imam of Noor ul Islam Mosque)



I understand and have discussed the attendance and behaviour responsibilities with my child:

(Child's Name) _____.

We agree to accept our roles and responsibilities, Jazakhallah.

Parent/Guardian Name: _____

Sign: _____

Date: _____